

From

Dr. V. Karunanithi,
IQAC Coordinator,
Tagore Govt. Arts & Science College,
Puducherry.

To

The Principal,
Tagore Govt. Arts & Science College,
Puducherry.

Sir,

Sub: Minutes of IQAC - Submitted - Reg.

I herewith submit the Minutes of the IQAC Committee meeting held on 23.07.2019
at 10.30 am. in the office of Junior Account Officer for your kind perusal.

Thanking you.

Yours sincerely


(DR. V. KARUNANITHI)

Date: 25.07.2019

GOVERNMENT OF PUDUCHERRY
TAGORE GOVT. ARTS AND SCIENCE COLLEGE
PUDUCHERRY

Minutes of the IQAC Committee meeting held on 23.07.2019 at 10.30 am. in the office of Junior Account Officer. The following members were present:

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|------------------------|-------------|
| 1. Dr. V. Karunanithi | Coordinator |
| 2. Dr. V. Mani | Member |
| 3. Dr. R. Velu Raj | Member |
| 4. Dr. V. Ramaprabou | Member |
| 5. Dr. Md Habib Subhan | Member |
| 6. Mr. A. Ravi | Member |

Dr. V. Karunanithi welcomed the IQAC Committee members and briefed about his meeting with the Principal. The following decisions were taken after due discussion and deliberation:

1. **Re-accreditation of the college by NAAC:** AQAR will be prepared as per the NAAC Guidelines. To prepare SSR, all seven parameters given by NAAC will be allotted to respective committee members who will collect and compile the information in a presentable manner.
2. **Initiation of Career Advancement Scheme:** As many of the faculty members have applied for the various stages of promotion, IQAC Committee propose to initiate the process of CAS in due consultation with the Principal. The committee will move step by step as per the guidelines of the UGC and Government of Puducherry.
3. **Students' Engagement in Extra-Curricular Activities:** The committee is of the view that students need to be exposed more to the activity based learning and applied learning, apart from their regular academic assignments. Hence, the committee proposes to start Centre for Extra-Curricular Activities (CECA-TGASC) which will help various clubs and chapters to engage the students in an effective manner. Dr. Habib Subhan is assigned the task of preparing the detailed proposal for the CECA which then will be submitted to the principal for final consideration.

4. **Placement Cell and Alumni Connectivity:** IQAC will promote that more number of students are to be placed after their graduation. It proposes to start Skill Development Training Programmes from time to time to make students industry or market ready with the support of Placement Cell, Alumni Association and Parents Teachers Association of our college. Besides, IQAC will hold Annual Alumni Meet and Parents Teachers Association to create a healthy environment that can inspire and motivate the students to a great extent.
5. **Annual Academic Audit:** To develop effective and transparent system, IQAC proposes Internal Academic Audit of Various Departments in each academic session. It will objectively focus on various academic matters like students' attendance, result analysis, seminars, conferences, awards and achievements, etc. (A detailed Guidelines for Internal Academic Audit will be Prepared by IQAC in due consultation with the Principal and College Council).
6. **Restructuring of IQAC:** The present committee members feel that the Principal may be requested to restructure and include some more members in IQAC so as to speed-up the activities.

The meeting came to an end with a vote of thanks by MR. A. Ravi at 11.00 am.

(Dr. V. Karunanithi)
Coordinator

(Dr. V. Mani)
Member

(Dr. V. Ramaprabou)
Member

(Dr. R. Velu Raj)
Member

(Dr. Md Habib Subhan)
Member

(Mr. A. Ravi)
Member

GOVT. OF PUDUCHERRY
TAGORE GOVERNMENT ARTS AND SCIENCE COLLEGE
PUDUCHERRY-08

No: TGASC/IQAC/Minutes/

23/08/2019

Minutes of the Interim IQAC Committee meeting held on 23.08.2019 at 3.00 pm, in the conference hall. The following members were present;

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| 1. | Dr. V.Karunanithi | Coordinator |
| 2. | Dr. V.Mani | Member |
| 3. | Dr.R.Veluraj | Member |
| 4. | Dr. V.Ramaprabou | Member |
| 5. | Dr.Md Habib Subban | Member |
| 6. | Dr.M.P.Preji | Member |
| 7. | Dr.Jennie Balasubramanian | Member |
| 8. | Dr. Mahendra Jaganath Dutte | Member |
| 9. | Dr. Bharti Ariora | Member |
| 10. | Mr.A.Ravi | Member |

Dr.V. Karunanithi welcomed all the members of the Interim IQAC committee and introduced the four additional members included to the Interim IQAC Committee vide office order No.786/TGASC/PPL/PA/2019/971. The following decisions were taken after due discussion and deliberation

S.No	Agenda Items	Decision taken	Remarks
1	Restructuring of IQAC	The Principal will be requested to restructure the existing IQAC as per NAAC Revised Guidelines.	Approved
2	NAAC Revised Guidelines	A common template covering all seven criteria of SSR will be prepared based on NAAC Revised Guidelines - 2019 by Dr.V.Mani and Dr. Habib Subhan to be presented in the next IQAC meeting for approval. After the approval the same will be circulated to all departments to elicit information	Approved
3	Preparation of student satisfactory survey(Feedback)	The committee discussed and decided to prepare the Student Satisfactory Survey(Feedback) based on the NAAC Revised Guidelines.	Approval
4	Creation of IQAC login in College Website	The committee decided to create a separate icon for IQAC in the College Website along with NAAC link and email id.	Approved
5	Additional facility required for the office of the IQAC	The Committee decided to request the Principal to provide additional facility for the office of the IQAC such as clerical assistant, contingency funded.etc.	Approved
6	Quality Enhancement programmes	The committee suggested that short term FDP for teachers need to be conducted with support the IQAC.	Approved
7	Value Added Skills Training	The committee suggested that soft and life skills training such as Dress & Corporate Etiquettes, etc may be organised for the students.	

.The meeting came to end at 4.30 pm.

GOVT. OF PUDUCHERRY
TAGORE GOVERNMENT ARTS AND SCIENCE COLLEGE
PUDUCHERRY-08

No: TGASC/IQAC/Minutes/

26/08/2019

Minutes of the Interim IQAC Committee meeting held on 26.08.2019 at 3.00 pm, in the conference hall. The following members were present;

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| 1. | Dr. V.Karunanithi | Coordinator |
| 2. | Dr.Md Habib Subban | Member |
| 3. | Dr.M.P.Preji | Member |
| 4. | Dr.Jennie Balasubramanian | Member |
| 5. | Dr. Mahendra Jaganath Dutte | Member |
| 6. | Dr. Bharti Arora | Member |

Dr.V. karunanithi welcomed all the members of the Interim IQAC committee . The following decisions were taken after due discussion and deliberation

S.No	Agenda Items	Decision taken	Remarks
1	Feedback System	AS per the latest guidelines of NAAC, it is suggested that a new revised feedback may be collected from the students.	Approved
2	Alumni Connectivity	To explore the maximum possibilities to utilized alumni association for its contribution for the development of the College.	Approved
3	Student support	In order to provide opportunities for the students to showcase and improve their extracurricular talents and skills, deferent students clubs need to be started The students Cooperative stores need to be revival	Approval
4	Preparation of AQAR data Template.	AS per the NAAC guidelines, the template for the AQAR is prepared and submitted before the IQAC for approval.	Approved
5	Registration for Reaccreditation at the NAAC website.	It is proposed to register for the 3 rd cycle reaccreditation at the NAAC website	Approved

.The meeting came to end at 4.30 pm.