



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|                                               |                                                                             |
|-----------------------------------------------|-----------------------------------------------------------------------------|
| 1. Name of the Institution                    | TAGORE GOVERNMENT ARTS AND SCIENCE COLLEGE, PUDUCHERRY                      |
| Name of the head of the Institution           | DR. N.ILANGO                                                                |
| Designation                                   | Principal                                                                   |
| Does the Institution function from own campus | Yes                                                                         |
| Phone no/Alternate Phone no.                  | 04132253263                                                                 |
| Mobile no.                                    | 9943646563                                                                  |
| Registered Email                              | hoitacc@gmail.com                                                           |
| Alternate Email                               | iqactgasc@gmail.com                                                         |
| Address                                       | TAGORE GOVT. ARTS AND SCIENCE COLLEGE,<br>AIRPORT ROAD, LAWSPET, PUDUCHERRY |
| City/Town                                     | Puducherry                                                                  |
| State/UT                                      | Puducherry                                                                  |
| Pincode                                       | 605008                                                                      |

| <b>2. Institutional Status</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                       |                                                                                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-------------|-------------|---------------------------------------------------------------------------|-------|------|-----------------------------------------------|-----------------|---------------------------------------|-------------|-----------|---|----|-------|------|-------------|-------------|---|---|------|------|-------------|-------------|
| Affiliated / Constituent                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |                                       | Affiliated                                                                                                              |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Type of Institution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                 |                                       | Co-education                                                                                                            |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Location                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |                                       | Urban                                                                                                                   |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Financial Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |                                       | state                                                                                                                   |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Name of the IQAC co-ordinator/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 |                                       | DR. V. KARUNANITHI                                                                                                      |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Phone no/Alternate Phone no.                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                                       | 04132253263                                                                                                             |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Mobile no.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                       | 6383601979                                                                                                              |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Registered Email                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |                                       | iqactgasc@gmail.com                                                                                                     |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Alternate Email                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                 |                                       | hoitacc@gmail.com                                                                                                       |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| <b>3. Website Address</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |                                       |                                                                                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Web-link of the AQAR: (Previous Academic Year)                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                       | <a href="https://tac.py.gov.in/aqar2017.pdf">https://tac.py.gov.in/aqar2017.pdf</a>                                     |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                                       | Yes                                                                                                                     |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |                                       | <a href="https://tac.py.gov.in/Download/CALENDER/cal20-21.pdf">https://tac.py.gov.in/Download/CALENDER/cal20-21.pdf</a> |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| <b>5. Accrediation Details</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                       |                                                                                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>77.25</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.34</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table> |                 |                                       |                                                                                                                         |             |             | Cycle                                                                     | Grade | CGPA | Year of Accrediation                          | Validity        |                                       | Period From | Period To | 1 | B+ | 77.25 | 2004 | 16-Feb-2004 | 15-Feb-2009 | 2 | B | 2.34 | 2015 | 01-May-2015 | 30-Apr-2020 |
| Cycle                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Grade           | CGPA                                  | Year of Accrediation                                                                                                    | Validity    |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                 |                                       |                                                                                                                         | Period From | Period To   |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | B+              | 77.25                                 | 2004                                                                                                                    | 16-Feb-2004 | 15-Feb-2009 |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | B               | 2.34                                  | 2015                                                                                                                    | 01-May-2015 | 30-Apr-2020 |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| <b>6. Date of Establishment of IQAC</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |                                       | 10-Nov-2004                                                                                                             |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| <b>7. Internal Quality Assurance System</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 |                                       |                                                                                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>                                                                                                                                   |                 |                                       |                                                                                                                         |             |             | Quality initiatives by IQAC during the year for promoting quality culture |       |      | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |                                       |                                                                                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
| Item /Title of the quality initiative by IQAC                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Date & Duration | Number of participants/ beneficiaries |                                                                                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                 |                                       |                                                                                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |           |   |    |       |      |             |             |   |   |      |      |             |             |

|                                                                                            |                    |      |
|--------------------------------------------------------------------------------------------|--------------------|------|
| Participation in AISHE                                                                     | 30-Sep-2018<br>365 | 2300 |
| Feedback from all stakeholders collected, analysed and used for improvements               | 25-Apr-2019<br>30  | 1100 |
| Conduct of Seminars / Workshops                                                            | 12-Mar-2019<br>2   | 100  |
| Training of Soft Skills & Technical Skills to students for employability                   | 28-Mar-2019<br>296 | 200  |
| Mentoring System                                                                           | 09-Jul-2018<br>295 | 2100 |
| Adoption of Continuous Internal Assessment (CIA) System                                    | 09-Jul-2018<br>295 | 2100 |
| Induction Programme for Newly Recruited College Faculties in Union Territory of Puducherry | 04-Sep-2018<br>10  | 30   |
| e-Governance in College Administration                                                     | 09-Jul-2018<br>295 | 2300 |
| Implementation of various initiatives of MHRD, UGC, RUSA, etc.                             | 06-Aug-2018<br>365 | 2300 |
| Financial support for the students to participate in Sports, Games, and Cultural events    | 06-Aug-2018<br>365 | 200  |

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[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty                                                                                                              | Scheme | Funding Agency | Year of award with duration | Amount  |
|---------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------|-----------------------------|---------|
| Dept. of Higher Education, MHRD, New Delhi & Puducherry State Higher Education Council, Dept. of Higher and Technical Education, Puducherry | RUSA   | MHRD           | 2018<br>365                 | 2476359 |

|                                                                                                                                                                   |                 |                 |                                                                                                                                    |        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------|--------|
| DST, Puducherry                                                                                                                                                   | DST, PUDUCHERRY | DST, PUDUCHERRY | 2018<br>365                                                                                                                        | 500000 |
| <a href="#">View Uploaded File</a>                                                                                                                                |                 |                 |                                                                                                                                    |        |
| 9. Whether composition of IQAC as per latest NAAC guidelines:                                                                                                     |                 |                 | Yes                                                                                                                                |        |
| Upload latest notification of formation of IQAC                                                                                                                   |                 |                 | <a href="#">View Link</a>                                                                                                          |        |
| 10. Number of IQAC meetings held during the year :                                                                                                                |                 |                 | 5                                                                                                                                  |        |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website                                                      |                 |                 | No                                                                                                                                 |        |
| Upload the minutes of meeting and action taken report                                                                                                             |                 |                 | No Files Uploaded !!!                                                                                                              |        |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year?                                                       |                 |                 | No                                                                                                                                 |        |
| 12. Significant contributions made by IQAC during the current year(maximum five bullets)                                                                          |                 |                 |                                                                                                                                    |        |
| Every Department is equipped with a Desktop computer, Printer and internet facility.                                                                              |                 |                 |                                                                                                                                    |        |
| Plantation of Trees and Plants within the campus                                                                                                                  |                 |                 |                                                                                                                                    |        |
| Participation of students in Sports, Games and Cultural at different levels.                                                                                      |                 |                 |                                                                                                                                    |        |
| Creation of Legal Services Clinic                                                                                                                                 |                 |                 |                                                                                                                                    |        |
| Creation of Counselling Centre                                                                                                                                    |                 |                 |                                                                                                                                    |        |
| <a href="#">View Uploaded File</a>                                                                                                                                |                 |                 |                                                                                                                                    |        |
| 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year |                 |                 |                                                                                                                                    |        |
| Plan of Action                                                                                                                                                    |                 |                 | Achivements/Outcomes                                                                                                               |        |
| Requested Pondicherry University to implement CBCS in the college                                                                                                 |                 |                 | Pondicherry University implemented CBCS in the college                                                                             |        |
| Utilization of funds under RUSA for improving infrastructural facilities (2018-19)                                                                                |                 |                 | Purchase of various furnitures, commissioning of wifi, upgrade Zoology lab, installed water tanks in science blocks and auditorium |        |

|                                                                                                                                                     |                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Engagement of Faculty under GL for the current vacant teaching positions                                                                            | Engaged faculty under GL for vacant positions through Govt. funding                                                      |
| Conduct of Soft Skill Development to students by M/s HR Akademi, during 12th, 13th and 14th February, 2018 as per the I.D Note issued by the Member | The programme provided Personal Outlook, Communication Enhancement and Placement Preparedness to the select 55 students. |
| <a href="#">View Uploaded File</a>                                                                                                                  |                                                                                                                          |

|                                                     |     |
|-----------------------------------------------------|-----|
| 14. Whether AQAR was placed before statutory body ? | Yes |
|-----------------------------------------------------|-----|

|                           |              |
|---------------------------|--------------|
| Name of Statutory Body    | Meeting Date |
| College Governing Council | 10-Jul-2019  |

|                                                                                                                 |    |
|-----------------------------------------------------------------------------------------------------------------|----|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|-----------------------------------------------------------------------------------------------------------------|----|

|                                                    |     |
|----------------------------------------------------|-----|
| 16. Whether institutional data submitted to AISHE: | Yes |
|----------------------------------------------------|-----|

|                    |      |
|--------------------|------|
| Year of Submission | 2019 |
|--------------------|------|

|                    |             |
|--------------------|-------------|
| Date of Submission | 28-Feb-2019 |
|--------------------|-------------|

|                                                               |     |
|---------------------------------------------------------------|-----|
| 17. Does the Institution have Management Information System ? | Yes |
|---------------------------------------------------------------|-----|

|                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | <p>This institution has been using the institutional website, which is developed and powered by the National Informatics Centre (NIC), Govt. of Puducherry. All the circulars pertaining to this institution are uploaded in this website for easy access of everyone to know about the updates and functioning of the institution. The achievements of the staff and students of this institution are posted in this website. The attendance of the students is calculated and the same is uploaded in the college website for making it transparent to all the stakeholders. The financial status and utilisation of the college is reflected in the Public Finance Management System, which gives the scope to monitor and review the financial administration. The funds received and utilised under RUSA are uploaded in the Fund Tracker of MHRD. The institution provides the necessary</p> |
|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

information to an annual web based All India Survey on Higher Education in the prescribed format which is useful in making informed policy decisions and research for development of education. The various activities pertaining to this institution is reflected in the social media too such as Facebook and Twitter.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As this is an affiliated institution to Pondicherry University, the Syllabus is prepared and approved by the Board of Studies of the above said University. Two teachers represent the institution in the Board of Studies to ensure that the proposed syllabus is adequate for the institution. At the beginning of the academic session, departmental meetings are held in every department in which syllabus for the academic sessions are distributed to the teachers. Classes are held according to the prepared schedule under the supervision of College administration/ Head of the Department. Teachers prepare their lesson plan according to the topics assigned to them. And also, once the results are published, the class teacher discusses it with their students to help them perform better in the next session. The College has an updated library and some departments have their Departmental libraries for the benefit of the students. For the effective delivery of curriculum, various teaching methods are applied based on the requirement of the subject or topic. Both the conventional and the advanced teaching-learning aids are used in delivering the lesson, such as Chalk and Black board method, ICT-enabled teaching-learning method, Paper Presentation and Seminar by the students and experts, Group Discussion, Field Trip and Excursion, Distribution of notes by the teachers, etc. Two internal assessments are done before the final semester exam to keep track on the improvement of the students. Based on the performance of the students, remedial classes are also conducted. Departments maintain the detailed record of the classes and assessments. Every department keeps a record of the students' attendance. It is calculated monthly and is communicated to the students. Those who lack in attendance are given counseling by the concerned class teacher/mentor and the Head of the Department. The departments also keep track of the results which they analyze every semester. The Head of the department and the faculty evaluate the result of every end term examination and after receiving an adequate feedback from all concerned individuals, a concrete decision is taken together as on how to improve and go about with the next academic session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|------------------------------------------|-------------------|
| NIL         | NIL             | Nil                   | 0        | NIL                                      | NIL               |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                                                      | Programme Specialization | Dates of Introduction |
|-----------------------------------------------------------------------|--------------------------|-----------------------|
| <b>BCom</b>                                                           | <b>Nil</b>               | <b>Nil</b>            |
| <b>BSc</b>                                                            | <b>Computer Science</b>  | <b>Nil</b>            |
| <a href="#">View Uploaded File</a> <a href="#">View Uploaded File</a> |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|-------------------------------------------------------|
| <b>BSc</b>                       | <b>Sciences (7)</b>      | <b>02/07/2018</b>                                     |
| <b>BA</b>                        | <b>Arts (7)</b>          | <b>02/07/2018</b>                                     |
| <b>BBA</b>                       | <b>Tourism (1)</b>       | <b>02/07/2018</b>                                     |
| <b>BCom</b>                      | <b>Commerce (1)</b>      | <b>02/07/2018</b>                                     |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | <b>0</b>    | <b>0</b>       |

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| <b>26</b>                          | <b>09/07/2018</b>    | <b>1400</b>                 |
| <a href="#">View Uploaded File</a> |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title  | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|--------------------------|--------------------------|-----------------------------------------------------------|
| <b>BSc</b>               | <b>Psychology</b>        | <b>25</b>                                                 |
| <b>BBA</b>               | <b>Tourism</b>           | <b>110</b>                                                |
| <b>BSc</b>               | <b>Plant science</b>     | <b>43</b>                                                 |
| <b>BSc</b>               | <b>Comp Sci</b>          | <b>60</b>                                                 |
| <b>No file uploaded.</b> |                          |                                                           |

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | No  |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>The Student section of the college distributes feedback forms for the outgoing students and they submit it to the IQAC. Each department also conducts informal feedback from the students through their mentors every year to improve the</b> |

quality of the department. The faculty provide their feedback in the department faculty meeting held at the end of every semester. The Head of the department represents the overall department in the College Council meetings held regularly in which she/he discusses the feedback given by the faculties and the students of the concerned department. In these meetings, the feedback is discussed and analyzed by the members of the college Council to improve the function of the department/college. The parents also give their feedback through the parents-teacher meeting. The feedback from various stakeholders is collected and thoroughly discussed and analyzed in the council meeting. Accordingly, matters that can be handled independently and personally are forwarded to the concerned individuals or departments to address the problem by adopting corrective measures. The Principal in coordination, deals with matters which involve the College as a whole, with the concerned department through heads of departments or concerned committee. The proposals given by the different committees and departments are discussed in the College Council for necessary action.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme              | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|------------------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                                 | TAMIL                    | 60                        | Nill                           | 60                |
| BA                                 | ENGLISH                  | 100                       | Nill                           | 100               |
| BA                                 | FRENCH                   | 60                        | Nill                           | 52                |
| BSc                                | MATHS                    | 50                        | Nill                           | 50                |
| BSc                                | PHYSICS                  | 40                        | Nill                           | 40                |
| BSc                                | CHEMISTRY                | 40                        | Nill                           | 40                |
| BSc                                | PLANT SCIENCE            | 40                        | Nill                           | 40                |
| BSc                                | ZOOLOGY                  | 40                        | Nill                           | 40                |
| BSc                                | COMPUTER SCIENCE         | 50                        | Nill                           | 50                |
| BSc                                | PSYCHOLOGY               | 60                        | Nill                           | 60                |
| <a href="#">View Uploaded File</a> |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2018 | 2280                                                | 0                                                   | 116                                                                               | 0                                                                                 | 0                                                  |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using | ICT Tools and resources | Number of ICT enabled | Numberof smart classrooms | E-resources and techniques used |
|----------------------------|--------------------------|-------------------------|-----------------------|---------------------------|---------------------------------|
|----------------------------|--------------------------|-------------------------|-----------------------|---------------------------|---------------------------------|

|                                                              |                        |           |            |          |          |
|--------------------------------------------------------------|------------------------|-----------|------------|----------|----------|
|                                                              | ICT (LMS, e-Resources) | available | Classrooms |          |          |
| <b>116</b>                                                   | <b>46</b>              | <b>60</b> | <b>3</b>   | <b>1</b> | <b>2</b> |
| <a href="#">View File of ICT Tools and resources</a>         |                        |           |            |          |          |
| <a href="#">View File of E-resources and techniques used</a> |                        |           |            |          |          |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic session, class -wise mentors are nominated for each class and they are responsible for academic progress and psychological well being of the students. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the students, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of the students including their educational background and socioeconomic background. They also maintain record of their class attendance, class performance and academic progress. The mentors use both formal and informal means of mentoring. During the session, Parents- Teacher Meets are held and the difficulties regarding the academics that the students face at home and college are discussed and rectified.

|                                                |                             |                       |
|------------------------------------------------|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| <b>2280</b>                                    | <b>116</b>                  | <b>1:20</b>           |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

|                             |                         |                  |                                          |                          |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| <b>138</b>                  | <b>116</b>              | <b>22</b>        | <b>3</b>                                 | <b>73</b>                |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

|                                    |                                                                                                   |                            |                                                                              |
|------------------------------------|---------------------------------------------------------------------------------------------------|----------------------------|------------------------------------------------------------------------------|
| Year of Award                      | Name of full time teachers receiving awards from state level, national level, international level | Designation                | Name of the award, fellowship, received from Government or recognized bodies |
| <b>2018</b>                        | <b>SHRI. R. SHANKARAN</b>                                                                         | <b>Assistant Professor</b> | <b>BEST NCC OFFICER</b>                                                      |
| <b>2018</b>                        | <b>DR. K. BALAMURUGAN</b>                                                                         | <b>Assistant Professor</b> | <b>BEST SOCIAL ACTIVIST</b>                                                  |
| <a href="#">View Uploaded File</a> |                                                                                                   |                            |                                                                              |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

|                |                |                       |                                                          |                                                                       |
|----------------|----------------|-----------------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| Programme Name | Programme Code | Semester/ year        | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
| <b>BA</b>      | <b>TAMIL</b>   | <b>I, III, V SEM</b>  | <b>28/12/2018</b>                                        | <b>07/02/2019</b>                                                     |
| <b>BA</b>      | <b>ENGLISH</b> | <b>I, III, V SEM</b>  | <b>28/12/2018</b>                                        | <b>11/02/2019</b>                                                     |
| <b>BA</b>      | <b>HISTORY</b> | <b>I, III, V SEM</b>  | <b>28/12/2018</b>                                        | <b>11/02/2019</b>                                                     |
| <b>BA</b>      | <b>TAMIL</b>   | <b>II, IV, VI SEM</b> | <b>29/04/2019</b>                                        | <b>29/05/2019</b>                                                     |

|                                    |         |                |            |            |
|------------------------------------|---------|----------------|------------|------------|
| BA                                 | ENGLISH | II, IV, VI SEM | 29/04/2019 | 31/05/2019 |
| BA                                 | HISTORY | II, IV, VI SEM | 29/04/2019 | 24/05/2019 |
| <a href="#">View Uploaded File</a> |         |                |            |            |

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the beginning of the academic session students are oriented about the internal evaluation and its weightage in the overall marks. They are informed about minimum passing marks they should obtain in the internal examination. According to the convenience of the concerned teacher Class tests are conducted regularly. Students who are found to be exceptionally weak are given special attention and are made to re appear the same test until they could improve. Assignments, Seminars and Project Works are another major evaluation wherein students are made to perform either individually or in group. The College also gives special attention on Group discussion, Field trip/ excursion and other curricular activities to make the students engage themselves in cognitive learning, learning through exposure, learning through peer review etc. The implication of various teaching methods is to supplement the theoretical method of teaching learning process and through this process, Internal Evaluation system is assisted.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared and distributed at the beginning of the new academic session to the teaching, non-teaching staff and students of the College for the intimation of yearly schedule. It contains the yearly schedule of the College ranging from holidays to examination to curriculum activities of the College. It is prepared by referring the state calendar and the academic calendar of the affiliated university to ensure smooth conduct of the activities of the College. Besides providing details on academic activities and holidays for that particular year, the planner also give details on the working hours, rules of attendance and leaves of absence, rules of discipline, department faculty and syllabus etc.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://tac.py.gov.in/Download/AQAR/CO.PDF>

#### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| BA             | BA             | TAMIL                    | 31                                                        | 18                                                  | 58              |
| BA             | BA             | ENGLISH                  | 71                                                        | 43                                                  | 61              |
| BA             | BA             | FRENCH                   | 17                                                        | 7                                                   | 41              |
| B . SC         | BSc            | MATHS                    | 33                                                        | 5                                                   | 15              |
| B . SC         | BSc            | PHYSICS                  | 28                                                        | 13                                                  | 46              |
| B . SC         | BSc            | CHEMISTRY                | 29                                                        | 23                                                  | 79              |
| B . SC         | BSc            | PLANT SCIENCE            | 15                                                        | 13                                                  | 87              |

|                                    |     |                  |    |    |     |
|------------------------------------|-----|------------------|----|----|-----|
| B. SC                              | BSc | ZOOLOGY          | 18 | 18 | 100 |
| B. SC                              | BSc | COMPUTER SCIENCE | 41 | 30 | 72  |
| B. SC                              | BSc | PSYCHOLOGY       | 29 | 27 | 93  |
| <a href="#">View Uploaded File</a> |     |                  |    |    |     |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://tac.py.gov.in/Download/AQAR/SSR.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project                                                | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|----------------------------------------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| Major Projects                                                       | 0        | NIL                        | 0                      | 0                               |
| Minor Projects                                                       | 0        | NIL                        | 0                      | 0                               |
| Interdisciplinary Projects                                           | 0        | NIL                        | 0                      | 0                               |
| Industry sponsored Projects                                          | 0        | NIL                        | 0                      | 0                               |
| Projects sponsored by the University                                 | 0        | NIL                        | 0                      | 0                               |
| Students Research Projects (Other than compulsory by the University) | 0        | NIL                        | 0                      | 0                               |
| International Projects                                               | 0        | NIL                        | 0                      | 0                               |
| No file uploaded.                                                    |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NIL                       | -                 |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation            | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| NIL                                | -               | -               | Nil           | -        |
| <a href="#">View Uploaded File</a> |                 |                 |               |          |

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center        | Name     | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|--------------------------|----------|--------------|----------------------|--------------------|----------------------|
| <b>NIL</b>               | <b>-</b> | <b>-</b>     | <b>-</b>             | <b>-</b>           | <b>Nil</b>           |
| <b>No file uploaded.</b> |          |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State    | National | International |
|----------|----------|---------------|
| <b>0</b> | <b>0</b> | <b>0</b>      |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| <b>Nil</b>             | <b>0</b>                |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                               | Department              | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|-------------------------|-----------------------|--------------------------------|
| <b>National</b>                    | <b>ENGLISH</b>          | <b>8</b>              | <b>Nil</b>                     |
| <b>National</b>                    | <b>COMMERCE</b>         | <b>2</b>              | <b>Nil</b>                     |
| <b>National</b>                    | <b>HISTORY</b>          | <b>1</b>              | <b>Nil</b>                     |
| <b>National</b>                    | <b>CHEMISTRY</b>        | <b>3</b>              | <b>Nil</b>                     |
| <b>International</b>               | <b>ZOOLOGY</b>          | <b>2</b>              | <b>Nil</b>                     |
| <b>International</b>               | <b>CHEMISTRY</b>        | <b>1</b>              | <b>Nil</b>                     |
| <b>International</b>               | <b>COOPERATIVE MGMT</b> | <b>1</b>              | <b>Nil</b>                     |
| <a href="#">View Uploaded File</a> |                         |                       |                                |

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                         | Number of Publication |
|------------------------------------|-----------------------|
| <b>ENGLISH</b>                     | <b>22</b>             |
| <b>PSYCHOLOGY</b>                  | <b>2</b>              |
| <b>FRENCH</b>                      | <b>1</b>              |
| <b>COOPERATIVE MGMT</b>            | <b>1</b>              |
| <a href="#">View Uploaded File</a> |                       |

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| <b>NIL</b>                         | <b>-</b>       | <b>-</b>         | <b>Nil</b>          | <b>0</b>       | <b>-</b>                                                  | <b>0</b>                                    |
| <a href="#">View Uploaded File</a> |                |                  |                     |                |                                                           |                                             |

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the | Name of | Title of journal | Year of | h-index | Number of | Institutional |
|--------------|---------|------------------|---------|---------|-----------|---------------|
|--------------|---------|------------------|---------|---------|-----------|---------------|

| Paper                              | Author   |          | publication |          | citations<br>excluding self<br>citation | affiliation as<br>mentioned in<br>the publication |
|------------------------------------|----------|----------|-------------|----------|-----------------------------------------|---------------------------------------------------|
| <b>NIL</b>                         | <b>-</b> | <b>-</b> | <b>Nil</b>  | <b>0</b> | <b>0</b>                                | <b>-</b>                                          |
| <a href="#">View Uploaded File</a> |          |          |             |          |                                         |                                                   |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty                  | International | National  | State    | Local    |
|------------------------------------|---------------|-----------|----------|----------|
| <b>Attended/Seminars/Workshops</b> | <b>14</b>     | <b>8</b>  | <b>0</b> | <b>0</b> |
| <b>Presented papers</b>            | <b>17</b>     | <b>17</b> | <b>0</b> | <b>0</b> |
| <b>Resource persons</b>            | <b>1</b>      | <b>3</b>  | <b>4</b> | <b>4</b> |
| <a href="#">View Uploaded File</a> |               |           |          |          |

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities   | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|---------------------------|-------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|
| <b>NIL</b>                | <b>-</b>                                        | <b>0</b>                                                 | <b>0</b>                                                 |
| <a href="#">View File</a> |                                                 |                                                          |                                                          |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity      | Award/Recognition | Awarding Bodies | Number of students<br>Benefited |
|---------------------------|-------------------|-----------------|---------------------------------|
| <b>NIL</b>                | <b>-</b>          | <b>-</b>        | <b>0</b>                        |
| <a href="#">View File</a> |                   |                 |                                 |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme             | Organising unit/Agency/collaborating agency | Name of the activity         | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|--------------------------------|---------------------------------------------|------------------------------|----------------------------------------------------------|----------------------------------------------------------|
| <b>SWACH BHARAT</b>            | <b>NCC</b>                                  | <b>STREET<br/>CLEANING</b>   | <b>1</b>                                                 | <b>80</b>                                                |
| <b>ROAD SAFETY<br/>WEEK</b>    | <b>TRANSPORT<br/>DEPT</b>                   | <b>ESSAY<br/>COMPETITION</b> | <b>1</b>                                                 | <b>12</b>                                                |
| <b>BLOOD<br/>DONATION CAMP</b> | <b>NSS</b>                                  | <b>BLOOD<br/>DONATION</b>    | <b>1</b>                                                 | <b>40</b>                                                |
| <b>SWACH BHARAT</b>            | <b>NSS</b>                                  | <b>INTERNSHIP</b>            | <b>1</b>                                                 | <b>3</b>                                                 |
| <b>AIDS<br/>AWARENESS</b>      | <b>NSS</b>                                  | <b>AWARENESS</b>             | <b>1</b>                                                 | <b>40</b>                                                |
| <a href="#">View File</a>      |                                             |                              |                                                          |                                                          |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity        | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| <b>NIL</b>                | <b>0</b>    | <b>0</b>                    | <b>0</b> |
| <a href="#">View File</a> |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage         | Title of the linkage         | Name of the partnering institution/ industry /research lab with contact details | Duration From     | Duration To       | Participant                  |
|---------------------------|------------------------------|---------------------------------------------------------------------------------|-------------------|-------------------|------------------------------|
| <b>CURRICULUM BASED</b>   | <b>ON JOB TRAINING</b>       | <b>VARIOUS TRAVELL AGENCIES AND TOUR OPERATORS</b>                              | <b>05/12/2018</b> | <b>21/01/2019</b> | <b>60 BBA STUDENTS</b>       |
| <b>CURRICULUM BASED</b>   | <b>DEMO ON WATER TESTING</b> | <b>WATER TESTING LAB - GOVT OF PUDUCHERRY</b>                                   | <b>01/03/2019</b> | <b>01/03/2019</b> | <b>30 CHEMISTRY STUDENTS</b> |
| <a href="#">View File</a> |                              |                                                                                 |                   |                   |                              |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|-----------------------------------------------------|
| <b>NIL</b>                | <b>Nil</b>         | <b>-</b>           | <b>0</b>                                            |
| <a href="#">View File</a> |                    |                    |                                                     |

## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| <b>1650000</b>                                   | <b>1601745</b>                                 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                               | Existing or Newly Added |
|------------------------------------------|-------------------------|
| <b>Campus Area</b>                       | <b>Existing</b>         |
| <b>Class rooms</b>                       | <b>Existing</b>         |
| <b>Class rooms</b>                       | <b>Newly Added</b>      |
| <b>Laboratories</b>                      | <b>Existing</b>         |
| <b>Seminar Halls</b>                     | <b>Existing</b>         |
| <b>Seminar Halls</b>                     | <b>Newly Added</b>      |
| <b>Classrooms with LCD facilities</b>    | <b>Existing</b>         |
| <b>Seminar halls with ICT facilities</b> | <b>Existing</b>         |

|                                                                        |                    |
|------------------------------------------------------------------------|--------------------|
| <b>Value of the equipment purchased during the year (rs. in lakhs)</b> | <b>Newly Added</b> |
| <a href="#">View File</a>                                              |                    |

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version   | Year of automation |
|---------------------------|-------------------------------------------|-----------|--------------------|
| <b>Inhouse Software</b>   | <b>Partially</b>                          | <b>--</b> | <b>2014</b>        |

### 4.2.2 – Library Services

| Library Service Type             | Existing     |                 | Newly Added |               | Total        |                 |
|----------------------------------|--------------|-----------------|-------------|---------------|--------------|-----------------|
| <b>Text Books</b>                | <b>85970</b> | <b>15309061</b> | <b>420</b>  | <b>133188</b> | <b>86390</b> | <b>15442249</b> |
| <b>Reference Books</b>           | <b>6558</b>  | <b>4265000</b>  | <b>38</b>   | <b>28500</b>  | <b>6596</b>  | <b>4293500</b>  |
| <b>Journals</b>                  | <b>52</b>    | <b>60000</b>    | <b>Nil</b>  | <b>Nil</b>    | <b>52</b>    | <b>60000</b>    |
| <b>Weeding (hard &amp; soft)</b> | <b>12000</b> | <b>Nil</b>      | <b>2000</b> | <b>Nil</b>    | <b>14000</b> | <b>Nil</b>      |
| <a href="#">View File</a>        |              |                 |             |               |              |                 |

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher      | Name of the Module | Platform on which module is developed | Date of launching e-content |
|--------------------------|--------------------|---------------------------------------|-----------------------------|
| <b>NIL</b>               | <b>-</b>           | <b>-</b>                              | <b>Nil</b>                  |
| <b>No file uploaded.</b> |                    |                                       |                             |

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type            | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office    | Departments | Available Bandwidth (MBPS/GBPS) | Others   |
|-----------------|-----------------|--------------|----------|------------------|------------------|-----------|-------------|---------------------------------|----------|
| <b>Existing</b> | <b>125</b>      | <b>3</b>     | <b>3</b> | <b>0</b>         | <b>0</b>         | <b>10</b> | <b>16</b>   | <b>0</b>                        | <b>0</b> |
| <b>Added</b>    | <b>0</b>        | <b>0</b>     | <b>0</b> | <b>0</b>         | <b>0</b>         | <b>0</b>  | <b>0</b>    | <b>0</b>                        | <b>0</b> |
| <b>Total</b>    | <b>125</b>      | <b>3</b>     | <b>3</b> | <b>0</b>         | <b>0</b>         | <b>10</b> | <b>16</b>   | <b>0</b>                        | <b>0</b> |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|                      |
|----------------------|
| <b>50 MBPS/ GBPS</b> |
|----------------------|

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| <b>Not Available</b>                       | <b>Nil</b>                                                             |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 1650000                                | 1601745                                                    | 0                                      | 0                                                          |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The primary responsibility for developing the College infrastructure lies with the Council of the College. Under its direction, the College Administration avails funds from the University Grants Commission/RUSA/State Government by which the necessary developmental works are done. The College Library acquires books through requests sent by the departments. The books are arranged in simple but systematic manner to help the user locate the books easily. At the beginning of the academic year, the newly joined students are issued library cards and the librarian ensures that the students are acquainted with the library services. The library also helps departments acquire new books to enrich the department libraries and also to encourage students to issue books from their respective departments. Recognizing the importance of IT as a complementary process in education, the College is committed to upgrading its IT infrastructure and associated facilities on a regular basis. The purchase of hardware and up gradation of software is need based. The Departments maintain the language lab as well as the science labs. They are fully utilized when practical classes are held. These labs are equipped with adequate computers and Internet connection. A conference hall is also equipped with a projector and a computer for conference and seminar purposes. Films are projected there for students studying foreign languages.

<https://tac.py.gov.in/Download/AQAR/MA.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

###### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme  | Number of students | Amount in Rupees |
|--------------------------------------|---------------------------|--------------------|------------------|
| Financial Support from institution   | SC /ST / OBC SCHOLARSHIPS | 337                | 1685000          |
| Financial Support from Other Sources |                           |                    |                  |
| a) National                          | 0                         | 0                  | 0                |
| b) International                     | 0                         | 0                  | 0                |
| No file uploaded.                    |                           |                    |                  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved     |
|-------------------------------------------|------------------------|-----------------------------|-----------------------|
| REMEDIAL COACHING                         | 19/02/2019             | 75                          | Concerned Departments |
| PERSONAL COACHING                         | 04/03/2019             | 30                          | Concerned             |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme             | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| 2018 | Student Mentoring (Psychology) | 20                                                       | 20                                                           | 3                                                    | 3                         |
| 2018 | COACHING CLASS FOR IAS EXAM    | 80                                                       | 80                                                           | Nil                                                  | Nil                       |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 0                         | 0                              | 0                                           |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                              |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-----------------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited           | Number of students participated | Number of students placed |
| NIL                           | 0                               | 0                         | HCL/INTEGR A/MRF/LENOVA/TCS/INFOSYS/SBI | 144                             | 34                        |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined            | Name of programme admitted to |
|------|----------------------------------------------------|--------------------------|---------------------------|---------------------------------------|-------------------------------|
| 2019 | 60                                                 | UG                       | BA/BSC/BCOM/BBA           | PONDICHERRY UNIVERSITY. /KMCPGS/SMVEC | PG PROGRAM                    |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|-----------------------------------------|
| NET   | 0                                       |

|                           |          |
|---------------------------|----------|
| <b>Civil Services</b>     | <b>0</b> |
| <a href="#">View File</a> |          |

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                  | Level           | Number of Participants |
|---------------------------|-----------------|------------------------|
| <b>TALENT HUNT</b>        | <b>STATE</b>    | <b>10</b>              |
| <b>CULTURAL</b>           | <b>STATE</b>    | <b>35</b>              |
| <b>CHESS</b>              | <b>NATIONAL</b> | <b>1</b>               |
| <a href="#">View File</a> |                 |                        |

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>2018</b>               | <b>nil</b>              | <b>Nil</b>             | <b>Nil</b>                  | <b>Nil</b>                    | <b>Nil</b>        | <b>-</b>            |
| <a href="#">View File</a> |                         |                        |                             |                               |                   |                     |

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college at present doesnt have a student council. But in from each department, one student from each class is nominated and selected as the class leader who helps the class to address their grievances. A healthy and active representation of students in decision making is the idea behind college union. The college union becomes an inevitable part of a democratic college, since it gives the students abundant opportunities to express themselves. The union members are class representatives of each Department given due representation in the decision-making processes in the college. Representatives are also members in various academic and administrative bodies and committees like, internal committee for students. Through this we ensure that the voices of the students are heard in all matters related to the college.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

**Yes**

Yes. There is a registered Alumni association in the college. It functions under the name Tagore Arts College Alumni Association. Tagore Govt. Arts and Science College, Puducherry has a track record of more than 60 years in imparting higher education in the UT of Puducherry. The alumni of this institution are well placed in various organizations in different capacities and capabilities. Our present Honourable Chief Minister Thiru. V.Narayanasamy and Our former Honourable Chief Minister Thiru. N. Rangasamy, some of the top bureaucrats, Administrators, notable scientists, Entrepreneurs, Professors are of the proud alumni of this prestigious college. This Institution has a registered Alumni Association (Tagore Arts College Alumni Association) with an office functioning with selected office bearers within the Alumni and separate account is been maintained. Funding comes from local and international alumni of this Institution and has been taking a proactive role in extending the benefits to the college administration and support the poor student community through financial aids.

#### 5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

- Scholarship to the poor students • Cash prize award to the meritorious and sports persons

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Tagore Government Arts Science College provides the better opportunity to all its stake holders to participate in the decision-making process of college administration and academic activities. Principal is the administrative and academic Head, followed by Heads of the Departments. Other than this there are various committees to look after various bodies like UGC, RUSA, NCC, NSS, Sports, RRC. Green Club etc., to help him in the administration. This College makes certain decision after consulting the alumni association and parent teacher associations. The feed backs are also taken into consideration while making certain decision. Apart from this admission and examination works also decentralized and given charge to separate committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Curriculum Development | Tagore Govt. Arts and Science College is affiliated to Pondicherry University. The university offers UG Board of Studies to all departments of this college. All the boards are having representations from Heads and senior staff members of the departments. The curriculum and syllabus offered by the university are competent, need based and job oriented. The IQAC ensures quality in Curriculum delivery through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders. |
| Teaching and Learning  | Teaching and learning process is not confined to the four walls of the classrooms. Students are encouraged to participate in educational excursion, fieldwork and industrial visits. Various experts are invited to deliver lectures in their field of expertise to enhance learning skills of the Students. The students also give their                                                                                                                                                                                                        |

feedback to their mentors.

#### **Examination and Evaluation**

The College follows the semester system as per the directions of the Pondicherry University. A committee comprises of teaching and non-teaching staff during the summer and a winter session conducts the examination. The College also complemented continuous assessment of student's performance through internal test, assignments, project works, attendance, seminars, end semester exam, etc. with the traditional written examination. The external evaluation process is done in accordance to the performance of the students during the end term exam.

#### **Research and Development**

To enhance the teaching quality the teaching faculty were constantly motivated to take up research work. Teachers actively participate in seminars and conferences every year. The faculty members undertake also minor UGC projects to contribute in the realm of Research.

#### **Library, ICT and Physical Infrastructure / Instrumentation**

The library is equipped with Digital library facilities such as NLIST through which national and international journals are provided. The Library has all-important updated books on syllabus and also on various topics, which help students prepare for various competitive examinations. One classroom is equipped with ICT and various departments have acquired Projectors, audio systems and display units for educational purposes. Regular classes are conducted using the ICT methods especially in language classes and labs.

#### **Human Resource Management**

New furniture through RUSA is acquired and water points are enhanced for the betterment of the campus. The campus is declared as a green campus where trees are planted regularly. Departments are given computers, printers and ICT equipment for a smooth learning experience and outcome. Toilets are regularly checked for leakages and parts are changed for water saving purposes.

#### **Industry Interaction / Collaboration**

The human resource available in the campus is used to its maximum potential as many committees are formed to utilize their capacity. Teachers monitor any activity causing danger to the peace and harmony of the

institution through a discipline committee, a committee for gender equality is formed to address general issued on gender based discrimination etc. All the faculty members participate in various micro-committees to help the administration run smoothly and also the classes go according to the plan proposed by the Academic Calendar.

#### Admission of Students

The admission has been conducted by CAPASC/CENTAC. The students who got allotted TGASC come for counseling along with their credentials. They discuss with the admission committee about the choices of courses they requested and the one they are eligible for admission. On the same occasion, parents are also given counseling about the college and its function.

### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Planning and Development      | The institution planning and development is well connected with the Puducherry administration in general and DHTE in specific. All the information pertaining to development, academics, administration, career planning is been guided through technology interfaces (ICT) for prompt delivery of information, government services, exchange of information, communication transactions using institutional website and web links. |
| Administration                | The institution has internet facility connecting all the departments and the faculty members. The overall administration is governed by the office of the Principal, JAO, Superintendent, and support staff.                                                                                                                                                                                                                        |
| Finance and Accounts          | The institution has JAO to look after the financial transactions and the maintenance of accounts and the office of the JAO is also automated and have an effective e-governance in practice.                                                                                                                                                                                                                                        |
| Student Admission and Support | The student admission is done through CAPASC which is a centralized process which is hosted in the government website. Even the support systems like student scholarship, merit scholarship, Sc/ ST scholarship, OBC and Wakf board scholarships are online.                                                                                                                                                                        |
| Examination                   | Examinations related activities are exclusively done by student section                                                                                                                                                                                                                                                                                                                                                             |

which is partially automated (enrolment, results, scholarships, mark lists, convocation certificates, gold medallist, outstanding students) and records have been maintained.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                      | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| <b>Nil</b>                | <b>nil</b>      | <b>-</b>                                                                   | <b>-</b>                                                           | <b>0</b>          |
| <a href="#">View File</a> |                 |                                                                            |                                                                    |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------|------------|-----------------------------------------|---------------------------------------------|
| <b>Nil</b>                | <b>nil</b>                                                                   | <b>nil</b>                                                                      | <b>Nil</b> | <b>Nil</b> | <b>Nil</b>                              | <b>Nil</b>                                  |
| <a href="#">View File</a> |                                                                              |                                                                                 |            |            |                                         |                                             |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration  |
|-------------------------------------------------|---------------------------------|------------|------------|-----------|
| <b>ORIENTATION PROGRAM</b>                      | <b>4</b>                        | <b>Nil</b> | <b>Nil</b> | <b>28</b> |
| <b>REFRESHER COURSE</b>                         | <b>3</b>                        | <b>Nil</b> | <b>Nil</b> | <b>21</b> |
| <b>SHORT TERM</b>                               | <b>2</b>                        | <b>Nil</b> | <b>Nil</b> | <b>7</b>  |
| <a href="#">View File</a>                       |                                 |            |            |           |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| <b>3</b>  | <b>0</b>  | <b>0</b>     | <b>0</b>  |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching | Students                        |
|------------|--------------|---------------------------------|
| <b>Nil</b> | <b>Nil</b>   | <b>Post Metric Scholarships</b> |

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Yearly audit is conducted in the College by the internal audit of the government as the college comes under the State Government. Once the Budget is allotted, the funds are micro-managed through PFM. The budget and expenditures are displayed in the Principal's chamber for everyone's knowledge.**

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose    |
|----------------------------------------------------------|-------------------------------|------------|
| <b>Nil</b>                                               | <b>0</b>                      | <b>Nil</b> |
| <b>No file uploaded.</b>                                 |                               |            |

6.4.3 – Total corpus fund generated

|          |
|----------|
| <b>0</b> |
|----------|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type            | External  |            | Internal  |            |
|-----------------------|-----------|------------|-----------|------------|
|                       | Yes/No    | Agency     | Yes/No    | Authority  |
| <b>Academic</b>       | <b>No</b> | <b>Nil</b> | <b>No</b> | <b>Nil</b> |
| <b>Administrative</b> | <b>No</b> | <b>Nil</b> | <b>No</b> | <b>Nil</b> |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

**1. Feed back on curriculum 2. Identification of Strength and Weakness of college 3. Welfare activities**

6.5.3 – Development programmes for support staff (at least three)

**1. Orientation given 2. Yoga practice 3. Personal Counselling**

6.5.4 – Post Accreditation initiative(s) (mention at least three)

**• Induction programme for the newly recruited faculty • PG programme initiative for Commerce, Tourism and Psychology • Grievances and redress cell for the students**

6.5.5 – Internal Quality Assurance System Details

|                                        |            |
|----------------------------------------|------------|
| a) Submission of Data for AISHE portal | <b>Yes</b> |
| b)Participation in NIRF                | <b>Yes</b> |
| c)ISO certification                    | <b>No</b>  |
| d)NBA or any other quality audit       | <b>No</b>  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year        | Name of quality initiative by IQAC                   | Date of conducting IQAC | Duration From     | Duration To       | Number of participants |
|-------------|------------------------------------------------------|-------------------------|-------------------|-------------------|------------------------|
| <b>2018</b> | <b>INDUCTION PROGRAM FOR NEWLY ADMITTED STUDENTS</b> | <b>01/08/2018</b>       | <b>01/08/2018</b> | <b>01/08/2018</b> | <b>1012</b>            |

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                                                    | Period from | Period To  | Number of Participants |      |
|---------------------------------------------------------------------------|-------------|------------|------------------------|------|
|                                                                           |             |            | Female                 | Male |
| International conference on Interdisciplinary approaches to women studies | 14/04/2018  | 15/04/2018 | 70                     | 100  |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|                                                                                       |
|---------------------------------------------------------------------------------------|
| Percentage of power requirement of the University met by the renewable energy sources |
| Nil                                                                                   |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities                                          | Yes/No | Number of beneficiaries |
|----------------------------------------------------------|--------|-------------------------|
| Physical facilities                                      | Yes    | 1                       |
| Provision for lift                                       | No     | 0                       |
| Ramp/Rails                                               | Yes    | 2                       |
| Braille Software/facilities                              | No     | 0                       |
| Rest Rooms                                               | Yes    | 1                       |
| Scribes for examination                                  | Yes    | 3                       |
| Special skill development for differently abled students | No     | 0                       |
| Any other similar facility                               | No     | 0                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative                        | Issues addressed           | Number of participating students and staff |
|------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|------|----------|-------------------------------------------|----------------------------|--------------------------------------------|
| 2018 | 15                                                                       | 5                                                                            | Nil  | 7        | PLANTATION/CAMPUS CLEANING/BEACH CLEANING | CLEAN AND GREEN PUDUCHERRY | 1000                                       |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title      | Date of publication | Follow up(max 100 words) |
|------------|---------------------|--------------------------|
| <b>NIL</b> | <b>Nil</b>          | <b>Nil</b>               |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                 | Duration From | Duration To | Number of participants |
|--------------------------|---------------|-------------|------------------------|
| <b>NIL</b>               | <b>Nil</b>    | <b>Nil</b>  | <b>Nil</b>             |
| <b>No file uploaded.</b> |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- **Plantation • Campus Cleaning • Plastic free Campus • Location Cleaning • Bio Manure unit • Water Recharge Pond**

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

- **Mentoring System • Plastic Free Zone**

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://tac.py.gov.in/Download/AQAR/BP.pdf>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• **To facilitate holistic development of the younger generation, which includes physical, mental and spiritual wellbeing moral values are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. • One distinctive practice of the College is making the college green and clean by tree plantation and maintaining and conserving the existing fauna of the college. • For making the campus clean, various programs like cleanliness drives, talks and dramas on environment protection are conducted in collaboration with NSS. • Extracurricular activities are conducted in the College, which gives a platform to the students to display their talents and skills. Clubs based on variety of activities have been formed and students show keen interest in these clubs for skill development. Cultural club members and coordinators assure students participation in various academic and cultural activities like essay writings, elocution, drawing, competitions. • Students participate actively in inter college cultural and sports festivals with enthusiasm and win a lot of appreciation and prizes which contribute in their overall personality development. • The Mentoring Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. The close relationship formed between the mentor and the mentees has helped the students to feel connected to the College and not just as a mere student with a daily class routine.**

Provide the weblink of the institution

<https://tac.py.gov.in/Download/AQAR/DISTINCT.pdf>

### 8.Future Plans of Actions for Next Academic Year

- **To provide the teachers with elementary training for computer proficiency. • To introduce online courses. • To introduce post graduate courses. • Implementation of Management Information System in an effective way. • To take Career Guidance and Counselling programme frequently**

