



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
TAGORE GOVERNMENT ARTS AND SCIENCE COLLEGE,
PUDUCHERRY
C-6587**

**Puducherry
Puducherry
605008**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	TAGORE GOVERNMENT ARTS AND SCIENCE COLLEGE, PUDUCHERRY Puducherry Puducherry 605008	
2.Year of Establishment	1961	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	16	
Programmes/Course offered:	4	
Permanent Faculty Members:	130	
Permanent Support Staff:	49	
Students:	3474	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Lush green campus 2. Providing higher education to economically weaker sections of society 3. Good governance and leadership by the principal	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 09-05-2024 To : 10-05-2024	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. VIJAY KUMAR SRIVASTAVA	Vice Chancellor,The Maharaja Sayajirao University Of Baroda
Member Co-ordinator:	DR. VIJAY KUMAR SHROTRYIA	Professor,University of Delhi
Member:	DR. AJAY SAREEN	Principal,Hans Raj Mahila Maha Vidyalaya
NAAC Co - ordinator:	Prof. Prashant P Parhad	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)

1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum</i>
1.4	Feedback System

Qualitative analysis of Criterion 1

Tagore Government Arts and Science College, Lawspet, Puducherry is the first coeducational government degree college in Puducherry which was earlier affiliated to Madras University and since 1986 it is affiliated to Pondicherry University. The teachers are appointed through UPSC as applicable for all the union territories. The college ensures delivery of the curriculum effectively having cross cutting issues imbibed in the teaching process. The college offers BA, BSc, BCom, and BBA (Tourism Management) courses. There are in total 130 faculty members and 30 teachers are the members of different boards of studies.

In the assessment period 2018-2023 the college offered 46 value added courses. The college communicates course outcomes and program outcomes through its website and during induction programs organised upon admission of the students, yet this requires improvement. The time table is prepared before the semester and teachers prepare their teaching plan. Continuous internal assessment is an integral part of their functioning. The college has started following NEP since 2023 as per university guidelines. The teachers have attended few orientation programs for getting awareness related to NEP 2020. The teachers have made the students aware about the provisions and prospects of the NEP 2020. The college has been organising study trips/tours for the benefit of the students.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<i>Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website</i>
2.6.2 QIM	<i>Attainment of POs and COs are evaluated.</i> Explain with evidence in a maximum of 500 words
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The college has teacher/student ratio of 1:26. The IQAC of the college monitors planning and execution of curriculum delivery. The college follows the guidelines of the affiliating university and the government of Puducherry for admission of the students through centralised admission committee.

There is provision for student centric teaching approach. The teachers use ICT enabled tools for imparting education to the students. The internal assessment carried out by the college is transparent and external assessment is done by the affiliating university.

The college has a centre for Extra-Curricular Activities which is governed by the students of the college. The college has been organizing seminars and workshops during the last years. Some of the teachers have developed e-modules for online courses.

The teachers are appointment through UPSC and at present 92.74% of the teaching posts are filled (132) out of which around 82% of them are Ph Ds. Few teachers have demonstrated their quality research skills which should be positively followed by other teachers. The teachers are found cooperative and helpful to all the students. Barring few, most are dedicated and committed. The average pass percentage of the students has improved and is around 73% at present.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

The IQAC of the college plays a pivotal role in preparing and guiding faculty members for applying for research grant to agencies like ICSSR, ICPR, RUSA, DST, PM-USHA, etc. The college has 27 operating MoUs with industries, academia and other agencies. They are actively helping the college in enhancing their skill base, facilitating bar coding on trees, internships, and placement. The college has mentor – mentee scheme for last many years.

The college has developed an eco-system for innovation, awareness of IPR and Indian Knowledge System. The botany department has one granted patent. They have organised several extension activities. The college has received several recognition and awards for their extension activities by the government of Puducherry. The contribution of the Principal has been recognised by several agencies for environmental conservation as he has been awarded with the title of The Green Man of Puducherry. The college has played a role of responsible institution during Covid 19 lockdown period. Many of the teachers have helped adjacent villages and their residents. The college had 4 units of NCC during the assessment period, however at present they only have 3 units. 6 students have participated in Republic Day parade, and 6 cadets have been selected as Agniveer. The college has an active NSS having 4 units of students. The college teachers and students are mandated to participate in all government led initiatives.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and other facilities for, • teaching – learning, viz., classrooms, laboratories, computing equipment etc • ICT – enabled facilities such as smart class, LMS etc. Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)
4.2	Library as a Learning Resource
4.2.1 QIM	<i>Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students</i>
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection <i>Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words</i>
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The college has 18-acre green campus, running in two shift. They have a sports ground of 5 acres which is also used by other institutions. They have one indoor stadium. The departments are equipped with computers and printers. In total the college has 56 rooms and the whole campus is Wi-fi enabled. They have few Smart Class rooms. The college has 2 Seminar halls and a Conference Hall-cum-Training centre. They need to improve the facilities for differently abled students and teachers. However they have Wheel Chair provision and Reading Hall in Library on the Ground-floor.

They have CCTV Cameras installed at strategic locations and there is provision for Power backup – Solar & Generator. They have provision for Sanitary napkin dispenser/Inclinor. They have installed fire extinguishers and water purifiers. The college has a Gym, Canteen facility, Stationery Shop and facilities for Sports and Cultural Activities. As per govt norms the college follows BIOMETRIC ATTENDANCE for all.

The college has a library named after Sri Aurobindo. There is a provision for open access to its documents. The library uses KOHA software. The library has a collection of 98449 volumes. They have subscribed 55 periodicals (Journals & Magazines) in print and 13 Newspapers. There are some rare books (Tamil) that are kept in the library. There is provision for visually challenged students like Audio books, headphones and NVDA Screen Reader. The library benefits from INFLIBNET facility and is also member of the National Digital Library of India (NDLI) club.

As a govt college it uses GEM portal for all its transactions relating to maintenance and regular purchases. They have internet connections of more than 50MBPS.

The college has a licensed OEM VERSION of Windows 7 OS and necessary licensed software procured for the need of the students to do their practical sessions. The college also has access to OPEN SOURCE

software for the students and staff. The college has organized few training workshop sessions for technology adoption and changes.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The college has a registered Alumni Association with 1700 members. The alumni have contributed through Financial Contributions and Scholarships, Invited Lectures, Skill Development, helping in Employment Opportunities, Internships, and exploring MoU/Curriculum Enrichment etc.

There are numerous important personalities that have studied in the college and are contributing towards social welfare. Last two chief ministers have studied in this college and there are few who are member of parliament. There are few who have been ministers. There are some highly acclaimed army officers, scientists, and bureaucrats. In last five years the alumni have contributed Rs 5 lacs for the development of the college.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)

6.1	Institutional Vision and Leadership
6.1.1 QIM	<i>The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.</i>
6.2	Strategy Development and Deployment
6.2.1 QIM	<i>The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc</i>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

The college has a defined vision and mission to provide quality education to the marginalised section of society. The functionaries are found working towards this cause and have achieved the targets to the extent possible. Being a government college it adheres to the rules and regulations, programs and procedures as decided and implemented by the government including the appointments and service rules. The leadership shown by the principal is found to be of greater importance. He is able to take people along and perform through them effectively. The college has been able to comply with most of the recommendations of the previous NAAC cycle.

There are regular meetings organized by the College Council under the chairmanship of the Principal involving all the heads of the departments to discuss important academic and administrative matters. The work is efficiently carried out with the formation of different committees to manage specific responsibilities related to Admission, Examination, Discipline, Academic calendar, etc.

The IQAC is actively functioning since 2004. It has taken commendable initiatives to assure quality improvement and effective implementation in the domain of teaching learning process. Departmental meetings are organised regularly to implement college decisions and to discuss matters like student performance, class schedule, workload distribution, etc. The result of following a decentralized and participatory model of governance is visible in institutional growth as seen in parameters like increase in student's enrollment, infrastructure, academic performance and public perception.

They have an effective Institutional Perspective plan aiming towards achieving their vision. They follow UGC guidelines for timely promotion of teachers which is supported by the government. Teachers submit their PBAS forms as required and they are processed accordingly. Faculty members are supported to attend FDPs, Orientation programs, Refresher courses, etc. Teachers and non-teaching staff are governed by government rules.

There is an established system to prepare budget for due approval by the government. The college has also benefitted through different projects and schemes of ICSSR, RUSA, UGC, Tourism Department and Social Welfare Department of Government of Puducherry, ICPR, Ministry of Science and Technology.

The college books of accounts are audited by officials of Comptroller and Auditor General (CAG), Chennai. The last audited accounts are for the year 2019-20.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. <i>Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words</i>
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

Awareness programmes related to gender sensitization are periodically conducted. For gender equity, women staff are provided with 'Maternity Leave' and 'Child Care Leave' as per government norms. The college has a 'Puducherry Counselling Centre' (PCC) for the help of students which is run by the department of Psychology. There is a 'Legal Service Clinic' to address the grievances on demand.

There is a Common Room exclusively for girl students. They have a 'Day Care Centre' in the campus for small children. There is one Anti-Ragging Committee which monitors and prevents any ragging incident. They have an Internal Complaints Committee.

SC/ST Cell ensures equal opportunity and social justice among the student community. Induction Programmes are conducted for students and parents, to provide relevant information to adjust to the new environment. The college has an active Mentor-Mentee System to help the students strengthen their capabilities and the teacher-student relationship. Educational tours are conducted for the students.

The college observes all important days of national and international importance.

Under the able guidance of the Principal, the college has transformed itself into a green campus. The best practice of developing Urban Forest is praiseworthy. They have been able to create good awareness and encourage students and other stakeholders to plant trees and nurturing them. They have been able to communicate the message of 'Save Trees, Save Earth' effectively through this best practice. They have provision for Green House and Composting.

Another best practice of co-parenting is also followed by parenting orphan students through monetary and non-monetary support that is needed. This is done through the college fund as well as collection by the teachers and support of the stakeholders.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Overall Analysis

Strength:

- The faculty members are qualified
- Recognition by the Ministry of Tourism, GoI, as a must-see place in Puducherry
- Green and clean campus
- Adequate infrastructure
- Prominent and well-known Alumni

Weaknesses:

- catering to first generation learners
- publications in good quality journals
- effective feedback mechanism
- aspiration level among the students
- transportation facility for students

Opportunities:

- focusing on more number of professional and vocational courses
- developing skill oriented, value added, and ability enhancement courses in the light of NEP 2020
- initiating inter-disciplinary and multi-disciplinary programs
- building entrepreneurial culture through initiating incubation centre like Atal Innovation Centre
- improving training and placement cell activities
- to become a state university in Puducherry

Challenges:

- effective implementation of NEP 2020
- to get appropriate research grant (being UG college)
- recognition as Ph D guide
- attracting students for traditional courses
- placement of students

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- to start more UG courses
- to start multi-disciplinary courses in the light of NEP 2020
- to encourage teachers to conduct quality research and publish in good quality journals
- to develop a culture of regular use of library for teachers and students
- to make provision for transportation facility for the students.
- to establish Atal Innovation Centre
- to improve and strengthen feedback mechanism
- to get all the sanctioned posts of teaching and non-teaching staff filled
- to start Physical Education as a subject for building better sports culture and infrastructure
- to actively involve alumni for their support to develop the college

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. VIJAY KUMAR SRIVASTAVA	Chairperson	
2	DR. VIJAY KUMAR SHROTRYIA	Member Co-ordinator	
3	DR. AJAY SAREEN	Member	
4	Prof. Prashant P Parhad	NAAC Co - ordinator	

Place

Date